

We've updated our Personal Data and Privacy Policy in line with new data protection legislation (GDPR), which came into force on 25th May 2018.

This privacy policy sets out how TCBTS uses and protects any information that you give TCBTS when you use this website.

TCBTS may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 20th May 2018.

In order to process your enquiry and provide you with the best possible level of service, we may need to collect information for sending you information about our products and services. This may include your name, address, email address and telephone number. This information is in accordance of the GDPR 2018.

We would like to assure you that we are 100% committed to protecting your privacy and security.

We will not, under any circumstances, pass on any information we have collected about you to any third party. If you become a member of our organisation, all information that you have provided the TCBTS with, including, your original application forms, references and referee details, CPD, etc., will be kept on the TCBTS online central storage system.

This information will be kept for the duration of your membership with the TCBTS and for a period of 3 years after. This information may be shared with other relevant bodies such as ABTC or if there is a legal requirement to do so.

If you wish to check the information that we hold about you, you can do this at any time by emailing us. If the information is inaccurate, we will delete it or correct it immediately. We may request proof of identity before disclosing sensitive information to you.

We do not endorse sending 'spam' mail and will only send you information relevant to you regarding future dog training or behaviour events that we may be running, or information about how to join our society. You can unsubscribe to our newsletters at any time.

## **Cookies Statement**

Our website uses cookies. A cookie is a small file of letters and numbers that we put on your computer. These cookies allow us to distinguish you in anonymous form from other users of our website and helps us to provide you with a good experience when you browse our website. The cookies we use are 'analytical' cookies, which allow us to recognise and count the number of visitors and to see how visitors move around the site when they are using the site.

You may delete and block all cookies from the site, by activating the setting on your browser that allows you to refuse the setting of all or some cookies.

### **Payment and Newsletter Processes**

We use PayPal and Eventbrite to provide us with services which are needed to run our business and help assist us with our work and who process your information for us on our behalf. All of these companies are located in the United States.

Your information will be shared with these service providers where necessary to provide you with the service you have requested, whether that is accessing our website, joining our mailing list or paying for conference/seminar tickets from us.

If you would like further information about the identities of our service providers, however, please contact us directly via our contact form or by email and we will provide you with such information where you have a legitimate reason for requesting it (where we have shared your information with such service providers, for example).

### **Electronic Newsletter**

The details you submitted will be retained for the use of keeping you up to date with events that we have organised, for as long as you remain subscribed (i.e. you do not unsubscribe) or if we decide to cancel this service.

### **Eventbrite**

This is the one of the organisations we use to promote our conference and take booking payments online. If you wish to view Eventbrite's privacy policy, you can find it [here](#).

## **PayPal**

When you pay for goods and services via PayPal, information about your order and the processing of your order may be transferred outside the European Economic Area. PayPal may transfer information they process about your order outside the EEA. Where they do so, they will ensure appropriate safeguards are in place. You can access PayPal's privacy policy [here](#).

## **Links To Other Websites**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

TCBTS will only retain personal data for as long as is necessary to provide our services or for as long as we reasonably require to retain the information for our lawful business purposes or comply with a statutory or other legal requirement.

TCBTS is not responsible for the contents or reliability of any other websites to which we provide a link. We cannot guarantee that these links will work at all times and have no control over the availability of the linked pages.

Please direct any comments or enquires relating to this policy to:

C/O Aston Hughes & Co  
CharteredAccountants  
SelbyTowers  
29PrincesDrive  
ColwynBay  
LL29 8PE